

President's Cabinet

McKinley Williams

Notes

December 12, 2008

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11:30 a.m. to 1:00 p.m., President's Conference Room

Present: Richard Akers, Jeanelle Hope, Carol Maga, McKinley Williams

Absent: Mariles Magalong, Mercy Pono

Guest: Linda Cherry

Linda asked President's Cabinet for the kind of information they would like her to explore while on her sabbatical next semester. There are two primary audiences for the information in her sabbatical-- President's Cabinet and Chancellor's Cabinet. The subject of her sabbatical is Integrated Strategic Planning in Community Colleges. Richard said he would like her to look at the juggernaut affect--the one big campus and how it affects the entire district with budgeting, etc. Carol said she would like her to find out how much the district relies on our strategic plans and who leads who in strategic planning. She would like her to look at aggregate data. We have a lot of community involvement in our planning and hopefully the district will take advantage of what we have done. Mack said there has to be an alignment of our processes. LMC has a 10 year plan that ends in 2016 and DVC has one that ends in another year and our plan ends in 2012. Now the district will develop one that will have another timeline. Carol had some concern that we have too many plans and that we are becoming redundant in our planning processes. An example would be the Strategic Initiative Plan talks about Enrollment Management planning and we already have a separate Enrollment Management Plan. Mack said some of the plans in the integrated planning model are mandated. We have an integrated planning model but it seems as though there is some redundancy. Mack said with any planning process there has to be a correlation with a budgetary process. We have large objectives but no money to support them. Linda thanked the Cabinet for their time.

1. **Constituency Reports** – Richard said it has been a really busy week. Richard has had a fair amount of conversation with faculty members since he started the hot topic of not offering a lot of classes at the end of the week. Most faculty that approached him have become defensive. Richard has tried to show them that he is not attacking faculty but trying to grow enrollment by offering Friday and Saturday classes. The FSSCC has worked on their goals and bylaws to submit to the Chancellor. We are trying to benchmark the goals. Richard has been following up with the mentor and mentee program. Richard said he has also spent a fair amount of time talking about keys and the security processes. The division Deans are now looking at the current policy that was developed in 2004. We now work with the division deans to develop a new process. Rudy Zeller was overwhelmingly reelected as the union representative.

Jeanelle reported they will show the movie *The Great Debaters* documentary and have a discussion panel that will include Eleanor Boswell Reine. Full-time students continue to report they would like to see more lighting on the backside of the campus. The ASU is putting together their survey and their elections may be pushed back because the student trustee elections are scheduled for May. The student trustee will be from LMC. The voting for the trustee is still in question. Jeanelle said they are talking about having a primary and then a general election. LMC would vote to choose their candidates and then all of the colleges would vote on those candidates. Jeanelle reported on the final cram jam which turned into a comedy hypnotist's show. The hypnotist helped students relax in preparation for their finals. The student

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retreat is scheduled for 16<sup>th</sup> of January from 2:00 to 5:00 p.m. Mack commended the students on all of their activities this semester.

Mack said management has been busy attending events. The district had their 60<sup>th</sup> anniversary at the Pleasant Hill community center. The former retirees reminisced about the district's history. The district is still soliciting employees' fondest memories postings on their website.

2. **Final Recommendations** –Mack read Mariles' commendations and recommendations for Business/Real Estate.

Mack gave his report for Academic Skills; Richard gave his report for Dental Assisting and Jeanelle gave her report for Student Services.

It was decided the remainder of the final recommendations would be discussed at the next President's Cabinet meeting, January 23, 2009.

Mercy – Early Childhood Education and Emergency Medical Technician

Carol – English

Mariles – International Education

Meeting adjourned at 12:30 p.m.

Respectfully submitted,

Melody Hanson

Senior Executive Assistant to the President